



Patrimoine
canadien

Canadian
Heritage

Canada



Building Communities Through Arts and Heritage

Développement des communautés par le biais des arts et du Patrimoine

Ontario Historical Society
May 2015



AGENDA

- **What is BCAH?**
- **Deadlines**
- **Understanding program guidelines**
- **Completing an application**
- **Canada 150 Fund**
- **Q & A**

Building Communities Through Arts and Heritage

- **Program Objective:** To engage citizens in their local communities through performing and visual arts, as well as through the expression, celebration and preservation of local historical heritage
- Funds are delivered through **Grants and Contributions**
- **Three program components**

Program Components – Local Festivals

- local arts and heritage is a **primary component**
- provides funding to local groups for recurring festivals that present the work of local artists, artisans or historical performers



Program Components – Community Anniversaries



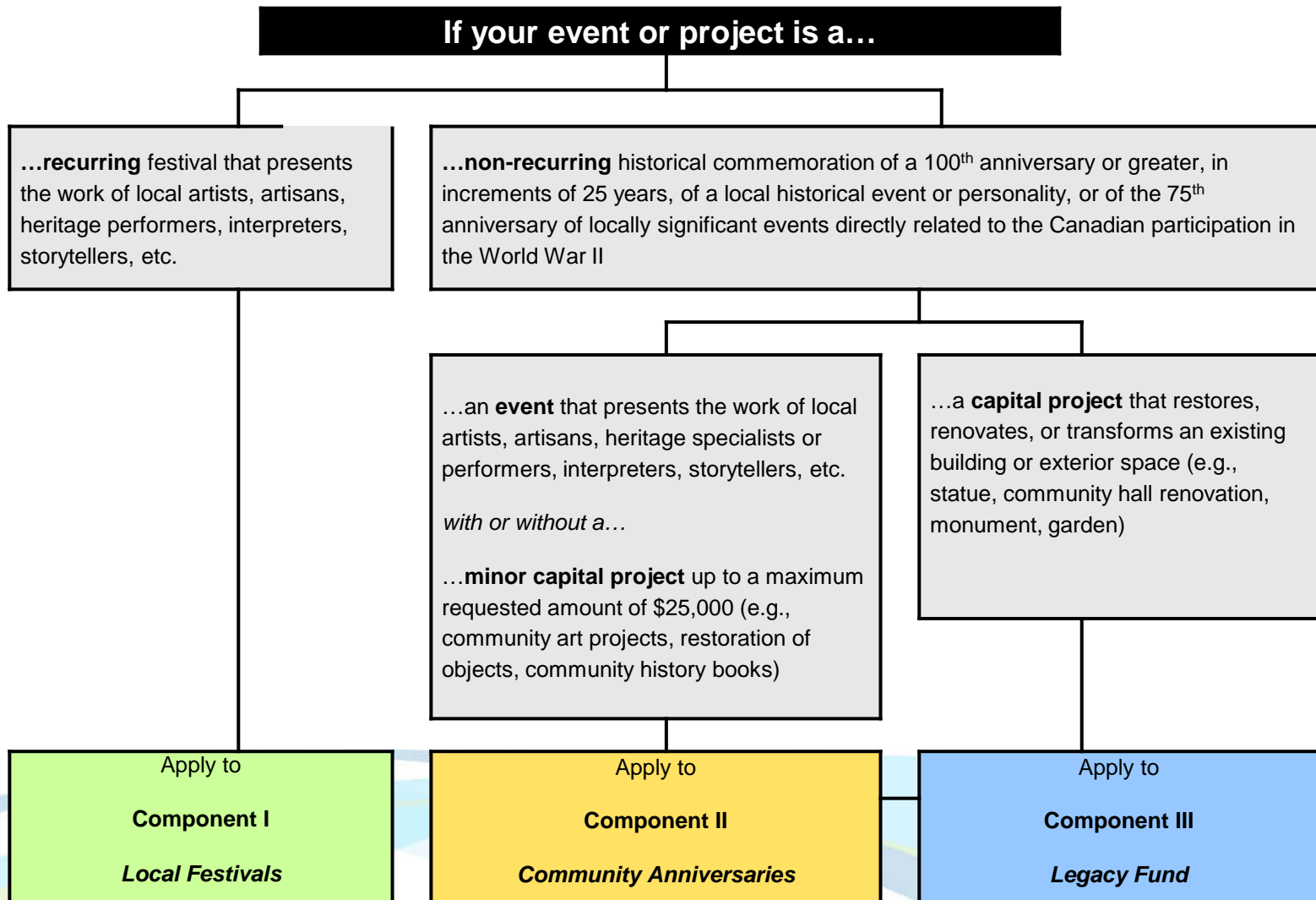
- commemorate a significant **local historical event or personality**
- mark a 100th anniversary or greater in increments of 25 years (125, 150, etc)

Program Components – Legacy Fund

- provides funding for **community capital projects** that commemorate a local historical anniversary of 100 years or greater in increments of 25 years



To which program component should I apply?



Application Deadlines

Local Festivals

January 31

April 30

September 30



Community Anniversaries

January 31

Legacy Fund

Open

Success Stories!



Keys to Success

- **Community engagement**
- **Local artists**
- **Volunteers**
- **Partners**
- **Promotion**
- **Accessibility**
- **Management**
- **Reasonability**



Understanding Program Guidelines



Understanding Program Guidelines

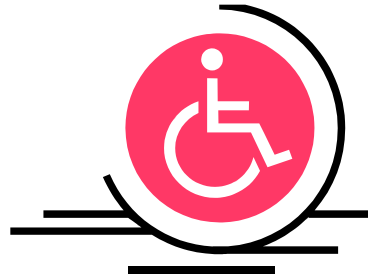
Tips and Tricks for Applicants

- **READ** the Program Guidelines before applying
- Understand the program objectives
- Ensure you meet the applicant and project eligibility
- Call an agent if you have questions
- Meet the **DEADLINE**

Understanding Program Guidelines



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Completing An Application Form



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Local Festivals Building Communities Through Arts and Heritage

General Application Form

IMPORTANT:

- Please read the program guidelines carefully before completing the application. A complete application includes answers to all questions, signatures and support material where required.
- Additional guidance is available by clicking the red "?" buttons.


Part A – Applicant Information			
A1. Name of your Group (required) ?			
A2. Primary address (required)			
Street (required)	City (required)	Province/Territory (required)	Postal code (required)
A3. Mailing Address (if different)			
Street	City	Province/Territory	Postal code
A4. Telephone (required)		Alternate telephone number (if applicable)	
Extension	Extension	Fax (if applicable)	
E-mail address (if applicable)	Website address (if applicable)	Preferred language of communication? (required) <input type="checkbox"/> English <input type="checkbox"/> French	
A5. Contact Person			
Salutation (required)	First Name (required)	Last Name (required)	Title (required)
<input type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Mrs.			
Telephone (required)	E-mail address (if applicable)		
Extension			

Completing An Application Form

D15. Please describe how your event will be accessible to the general public. (required)

Include the details concerning all of the following items:

- ticket pricing and festival "passport" pricing
- hours that activities are open to the public
- venue choices
- accessibility for persons with disabilities
- volunteer assistance for persons with disabilities
- special transportation or shuttle services
- parking
- other, please specify



Budget Forms

Part I - Budget — Local Festivals

IMPORTANT: Additional guidance is available by clicking the red '?' buttons.

Applicant Name:		FINAL EXPENSES OF YOUR PREVIOUS FESTIVAL	PLANNED EXPENSES OF YOUR CURRENT FESTIVAL	FUNDING REQUESTED
PLANNED EXPENSES ?		CASH only	CASH only ?	? ?
1 Volunteer support	Training			
	Food and non-alcoholic beverages			
	Transportation and parking			
	Deductive clothing			
	Recognition			
	Other, please specify below			
SUBTOTAL		\$0	\$0	\$0
2 Local artists, artisans, and performers of historical heritage	Fees and expenses			
	Transportation			
	Copyrights or other licensing fees			
	Other, please specify below			
SUBTOTAL		\$0	\$0	\$0
3 Non-Local artists, artisans and performers of historical heritage	Fees			
	Expenses			
SUBTOTAL		\$0	\$0	

Am I done yet?!?



Sending a Completed Application Form

Part H – Application Checklist (signature required)

The signed Application Checklist is a required document for a complete application. Please check the boxes to indicate what documents you have included in your application package and include this list with your application.

All applications must include:	
<input type="checkbox"/>	The Application Form Parts A to F (signatures required for Parts A to E)
<input type="checkbox"/>	Part I – The Local Festivals Budget – MUST BALANCE (no surplus or deficit)
<input type="checkbox"/>	Brochures, programs and reports from your last festival
<input type="checkbox"/>	Part H – Application Checklist (signature required)
Incorporated applicants must include:	
<input type="checkbox"/>	A copy of your organization's letters patent and documents of incorporation
<input type="checkbox"/>	A copy of your organization's bylaws
<input type="checkbox"/>	A copy of your organization's two most recent financial statements (audited if available)
<input type="checkbox"/>	A list of your Board of Directors with a clear indication of which members are elected officials or employees of any level of government
Unincorporated applicants must include:	
<input type="checkbox"/>	A copy of your articles of association
<input type="checkbox"/>	A copy of your two most recent financial statements (audited if available)
<input type="checkbox"/>	Part G – The Unincorporated Applicant Acceptance of Liability form (signatures required)

I attest that the information has been included in the application.

Authorized Signature (required)

Name (required)

Date YYYY-MM-DD (required)

Other Regional Funding Programs at Canadian Heritage

Canada Arts Presentation Fund

- To give Canadians access to a variety of professional artistic experiences in their communities.

Canada Cultural Spaces Fund

- Supports the improvement, renovation and construction of arts and heritage facilities, and the acquisition of specialized equipment as well as conducting feasibility studies.

Museums Assistance Program

- Supports heritage institutions and workers in the preservation and presentation of heritage collections.

Official Languages Support Programs

- Support and strengthen the cultural, artistic and heritage actions of official-language minority communities.



CANADA 150
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Questions?



**For more information on any of our
programs, please call
1-866-811-0055 or visit
www.pch.gc.ca**

Thank you! Merci!

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